



CITY OF
FAYETTEVILLE
ARKANSAS

Sign Permit Application

Planning Division
125 W. Mountain Street
Fayetteville, AR 72701
Phone: 479-444-3443

Sign Fees: \$25 per sign Craft Fees: .50 cents per every \$1000 of sign value

Sign Site Address: _____

Property Owner Signature: _____ Date: _____

Property Owner (Printed): _____

Property Owner: _____ Phone: _____

Property owner Address: _____ Email: _____

Name of Business: _____ Phone: _____

Business Owner: _____ Email: _____

Business Owner Address: _____

Person/Company Erecting Structure: _____ Phone: _____

Person/Company Address: _____ Email: _____

New: _____ Alteration: _____ Addition: _____

Freestanding Sign: Setback from right-of-way: _____ Setback from property line: _____

*Height above street or grade: _____ Size (Sq.Ft.): _____

*Height is measured from the "street grade" for pole signs and from "surrounding grade" for other freestanding signs.

Type of Display Surface: _____ Type/Material of Support _____

Wall Sign: Size: _____ Multi-tenant building: _____

Type of Display Surface: _____ Type/Material of Support _____

Is the property located within the I-540 Design Overlay District? Yes _____ No _____

Monument signs are the only permitted freestanding signs in the I-540 DOD. Pole signs are prohibited.

Electronic message boards are prohibited in the I-540 DOD.

Are you proposing an Electronic Message Board? Yes _____ No _____

Electronic message boards are prohibited in the I-540 DOD.

Electronic message boards are limited in size and may change messages only every three hours without violating the prohibition of flashing or blinking. Messages must be displayed on a black or unlit background. The maximum brightness is 0.3 foot candles above ambient light levels.

Is there an existing freestanding sign on the property? Yes _____ No _____

Electronic graphic display screens (video board) are prohibited.

THE FOLLOWING INFORMATION MUST BE INCLUDED WITH SIGN APPLICATION:

Wall Signs

Include an **Elevation/Drawing of wall(s)** indicating:

- Location of proposed sign(s)
- Dimensions of sign(s)
- Dimensions of wall(s)
- All existing wall signs

Freestanding Signs

Include a **Site plan** indicating:

- Location of sign
- Master Street Plan right-of-way
- Easement(s)
- Property lines

Proposed Sign(s)

Type of Sign	Cost	Illumination type	Height x	Length =	Area	Projection from Wall (Wall Signs Only)	Height above Street/Grade (Freestanding Signs Only)
1							
2							
3							
4							
5							

Existing Sign(s)

Type of Sign	N/A	Illumination type	Height x	Length =	Area	Projection from Wall (Wall Signs Only)	Height above Street/Grade (Freestanding Signs Only)
1							
2							
3							
4							
5							

- This permit becomes null and void if the work or construction authorized is not commenced within six (6) months, or if construction of work is suspended or abandoned for a period of six (6) months at any time after work is commenced.
- A Master Electrician shall obtain an electrical permit for power wiring before the permit will be approved.
- Neon lighting requires a separate neon lighting permit.

Applicant Signature: _____ Date: _____

Planning Division (Official use only)

Zoning: _____ Design Overlay District: _____ Business License # _____ Plat Page: _____

In conformance with section: _____

Planning Official: _____ Date: _____